



# HIGHER EDUCATION COMMISSION

## Interim Placement of Fresh PhDs Program

### IPFP APPLICATION FORM

Please Affix a  
Passport Size  
Photograph  
(Must for All)

**Please Tick the Relevant Box** →  **HEC Scholar**  **Non HEC Scholar**

- Type-in your name in **BLOCK LETTERS** and rest of the document in *Proper Letters*.
- Include your CV and other required documents as support to this application form.
- Hand written application form will not be accepted, yet the form must contain original signatures as per CNIC.
- If PhD degree is yet to be awarded, please provide a completion certificate from the University/Institute concerned, stating the expected date of completion / award of the Degree.

#### I. Personal Information

<b>1. Reference No.</b> (To be allotted by HEC)	<b>2. FULL NAME:</b> (As on CNIC / Passport)	<b>3. Father's/Husband's Name:</b>
<b>4. Gender:</b> <input type="checkbox"/> Male  <input type="checkbox"/> Female	<b>5. CNIC Number:</b>	<b>6. Date of Birth:</b> (dd/mm/yyyy)
	<b>7. Marital Status:</b>	<b>8. Place of Birth:</b>
<b>9a. Current Mailing Address:</b>	<b>10. Personal Contact Information:</b>	
<b>9b. Permanent Address:</b> (In Pakistan)	a) <b>Phone No.</b> (Land Line, Cell) including country / area code(s)	
	b) <b>E-mail:</b>	
	c) <b>Website:</b>	
<b>11. Present Position:</b> <input type="checkbox"/> <i>Employed</i>  <input type="checkbox"/> <i>Unemployed</i>  <input type="checkbox"/> <i>Student</i>	<b>12(a). Name of Employer (if any) and Contact Information at Work including email address(es):</b>	
	<b>12(b). Name of PhD Supervisor and Contact Information including email address (es).</b>	
<b>13. PhD Degree Completion Date / Expected Completion Date:</b>		

#### II. Academic Background:

<b>1. Qualification:</b>			
<i>Degree Held:</i>	<i>Year Awarded:</i>	<i>Field of Studies:</i>	<i>Institution:</i>

2. Indicate any academic honors or prizes which you have received, with titles and dates:

**III. Doctoral Program Information:**

1. PhD Registration Number:

2. PhD University Name and Address:

3. Expertise & Research Interests:

4. Doctoral Thesis Title and Name of the Supervisor:

5. Suggested Title of Courses to Teach:

**III. Employment Record (Starting from the Current Position)**

Institution / Organization	Position / Job Title	Job Responsibilities	Period	
			From	To

**IV. Placement Preference Details**

1. Please list two universities and departments that you would like to join:

Option # 1	Option # 2
a) Name of University:	a) Name of University:
b) Name of Department(s):	b) Name of Department(s):

**V. Research Papers / Conferences / Books**

1. Number of Research Papers:

2. Proceedings of Conferences:  
 a). Papers:  
 b). Abstracts:

<b>3. Number of Books:</b> <b>a). Authored (Single or co-author):</b> <b>b). Edited:</b> <b>c). Contributed Chapters:</b>		
<b>VI. Significant Publications</b>		
Please provide a list of your significant publications (maximum 10):		
<b>VII. Membership in Professional Societies</b>		
<b>1. No. of Societies as Ordinary Member:</b>		
<b>2. No. of Societies as Office Bearer:</b>		
<b>VIII. References</b>		
<b>1. Please Provide Three Academic/Professional References: (for Foreign Scholars, at least Two must be International Referees)</b> <i>The referees may send the recommendation directly to Higher Education Commission on the address given below through electronic or surface mail.</i>		
<b>Reference-1</b>	<b>Reference-2</b>	<b>Reference-3</b>
1. Name: 2. Position: 3. Address:  4. Phone: 5. E-mail:	1. Name: 2. Position: 3. Address:  4. Phone: 5. E-mail:	1. Name: 2. Position: 3. Address:  4. Phone: 5. E-mail:
By signing below and submitting this Application Form, I _____ agree <ul style="list-style-type: none"> <li>• The information I have provided in this application form is, to the best of my knowledge and belief is correct and complete.</li> <li>• I authorize you to contact the Referees stated above for further information</li> <li>• I have no permanent / contract / ad-hoc job in Pakistan.</li> </ul> <b>Warning:</b> If you include any detail that you know to be false or if you withhold relevant information, you may render yourself liable to disqualification from the program at any stage.		
<b>Non Digital Signature:</b>		<b>Date:</b>

*Apply in Confidence to:*

**Rizwan Ahmed Khan**

*Project Director (IPFP)*

Higher Education Commission

Sector H-9, Islamabad 44000 - Pakistan

Tel: +92 51 9080 8053 Cell: +92 345 528 3313

E-mail: [rkhan@hec.gov.pk](mailto:rkhan@hec.gov.pk)

## Applicant Check List

(PLEASE TAG AND ATTACH THE DOCUMENTS IN ORDER MENTIONED BELOW)

Sr. #	Documents Required	Hard Copy (✓/ X)	Soft Copy (✓/ X)	Remarks (if any)
1	Application Form			
2	Detailed Résumé			
3	List of Publications			
4	Abstract of PhD Thesis			
5	Scanned copy of PhD degree			
6	If PhD degree is yet to be awarded: <i>Provide a Letter / Certificate from the Department / University stating the expected date of completion or award of the PhD degree.</i>			
7	Copies of academic degrees / certificates ( <i>Metric Onwards</i> )			
8	One Reference Letter from PhD Supervisor			
9	Two Reference Letters from (International) Referees			
10	Employment Certificate (If any)			
11	Short Profile in Excel Sheet available on IPFP Website			
12	Copy of CNIC			

**Note:**

- *Application Package should be properly bound (ring/spiral/other). All annexures to the application are to be properly labelled (tagged) in order. Unbound & Untagged applications will not be acknowledged / processed.*
- *Please also submit the short profile excel sheet along with soft copies of your application/documents through email.*