



# HIGHER EDUCATION COMMISSION

H-9, Islamabad (Pakistan)

## Pakistan Program for Collaborative Research (PPCR)

The purpose of Pakistan Program for Collaborative Research (PPCR) is to promote quality academic research in all disciplines by initiating collaboration between Pakistani University Faculty Members and the Foreign Faculty, which strengthens the indigenous capacity in academic research and would, in general, raise the overall standard of teaching and research.

### **a. Objectives – Foreign Visit of Local Faculty Members:**

1. To develop/initiate at least one joint research proposal in the relevant field for submission to foreign/international funding agency. (core objective)
2. To establish a linkage between foreign Institute/University and Pakistani University.
3. To develop collaborative programs with foreign university.
4. To sign MOU's/agreements.
5. To learn, exchange, collaborate and share related information.
6. To share national and international educational & research activities/ resources.

### **b. Remuneration & Duration for International Visit (Short term) of Local Faculty:**

1. Economy class return airfare (maximum up to Rs.125,000/-).
2. Daily Allowance USD 1500 or £1000 or €1200 (maximum for one month).
3. The duration of visit of local faculty member to foreign university should be minimum of 2 weeks and maximum of 4 weeks.

### **Eligibility Criteria:**

Faculty Members of Public Sector Universities/approved for funding Private Sector Universities/Degree Awarding Institutions. The "Faculty Members" include:

- i. Regular teaching faculty.
- ii. Engaged through FFHP of HEC.
- iii. Appointed on Tenure Track System (TTS).
- iv. Hired on contract for at least two years.

### **Guidelines for filling the Application Form:**

- Application should be signed by the Local Faculty Member and duly recommended by the head of the institution (VC/Rector/Director of Institute).
- An invitation letter from the Host Foreign Expert to the Local Faculty Member must be attached with the application.
- The duration of visit of Local Faculty Member to foreign university should be a minimum of two (2) weeks and maximum of four (4) weeks.
- Detailed Resume of Local Faculty and Host Foreign Expert to be provided.
- Applications should reach HEC, via surface mail, at least three months before the commencement of the proposed date. Soft copy (MS Word Format) of the duly filled application form must also be sent via email.

### **Important Note:**

- A Comprehensive project completion report of the visit should be submitted by the applicant (duly signed/endorsed by the Supervisor) clearly reporting the outcomes of visit in line with the proposal, initially submitted.
- Draft research proposal (on the prescribed format/form of the indicated funding agency), ready for submission to foreign/international funding agency, should be submitted to HEC after the visit.
- Fund utilization report, duly vetted by the university's/Institute's Audit department, along with necessary documents, should be submitted to the HEC, after the visit to foreign university.

***Incomplete applications will not be entertained.***



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## **RESEARCH GRANT APPLICATION** **Foreign Visit of Local Faculty Member**

### 1 Information about Local Faculty Member and Host Foreign Expert:

<b><u>Local Faculty Member</u></b>			
Name:			
Designation:			
Name of Institution of Higher Learning:			
Work Address:			
Telephone No:	Fax No:	Email:	Home page
<b><u>Host Foreign Expert</u></b>			
Name:			
Designation:			
Name of Institution of Higher Learning:			
Work Address:			
Telephone No.	Fax No.	Email:	Home page

### 2 Proposed Activity

2.1	Project title
	Field of Investigation
2.2	Abstract: Describe briefly the objectives of the proposed activity and the intended deliverables. Not to exceed 250 words in length.



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2.3	Duration of Activity	Total funds requested
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### 3 SIGNATURES

3.1	<p>Signature of Local Faculty Member Dated:</p>	<p>It is verified that existing facilities relevant to the project proposal will be provided to the Local Faculty Member and the proposed visit will lead to develop a collaborative research programme.</p> <p>Signature of head of institution in Pakistan Dated:</p>
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### 4 Curriculum Vitae

Attach short CV of Local Faculty Member and Host Foreign Expert containing information about education obtained, positions held and significant achievements including list of important recent publication

### 5 PROPOSED ACTIVITY

5.1	<b>Objectives of the proposed activity in quantifiable terms</b>
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**5.2 Background/Introduction and detail of the proposed activity. (Please attach extra sheets if required)**

**5.3 Description of how the objectives of the proposed activity are to be achieved.**

**5.4 Expected deliverables in quantifiable terms. *The outcome of the visit should be a joint research proposal which is to be submitted to foreign/international funding agencies. In this connection, please provide the following information.***

Names of foreign/international funding agencies to which the developed research proposal would be submitted.	
Timeframe for the submission of the research proposal after completion of the proposed activity.	
Any other (please provide details)	



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### 7. ACITIVITY SCHEDULE WITH TIME FRAME

Implementation schedule (tabular format) indicating milestones to be achieved with timeframe.

### 7 BUDGET

7.1	<b>A. Travel</b>	
	<b>Subtotal</b>	
7.2	<b>B. Allowances</b>	
	<b>Subtotal</b>	
7.3	<b>TOTAL (A &amp; B) Rs.</b>	

7.4 Justification for Budget.



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### **Check List:**

Please ensure that relevant documents are attached. Please tick (√) the relevant box.

S #	Component	Yes/No
1.	Hard & soft copy (MS Word format) of the application form.	
2.	Application is duly endorsed by the head of the institution (VC/Rector/Director of Institute).	
3.	Invitation letter from the foreign university.	
4.	CV of Applicant.	
5.	CV of Foreign Collaborator.	
6.	Three (3) economy class airfare quotations.	
7.	Activity schedule is provided with timeframe.	
8.	The name of foreign/international donor agency is indicated.	
9.	Timeframe for submission of the proposal is mentioned.	

For details please contact:

### **Farida Anjum**

Deputy Director (R&D)

Higher Education Commission

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