User Clicks on the application link

Check basic eligibility

If Eligible

Select Discipline and Sub Discipline on the guideline page

If Eligible

Enter Application form

User clicks on proceed button

System will check the category wise eligibility of an applicant. This detailed check is given in the next diagram.

1. On the guideline page, the user will have to choose the discipline (level 0) and sub discipline (level 1) in which he wants to apply for being an approved supervisor.
2. Based on his Discipline, system will display the class in which the user belongs.

The following Criteria is checked:

PhD. (Complete) AND
Faculty Member (Employment → “Academic” “Experience type = Teaching”) OR
Researcher (Employment → “Academic” “Experience type = Researcher”) at Public / Private University / DAI’s OR researcher/Scientist (Employment → “professional” ”category=R&D” “Job type = Research”) of the R&D Organizations. OR
Adjunct faculty (Employment → “Academic” “Job type = Adjunct”) needs approval from head of Institution i.e. VC / Rector for confirming their appointment (document upload).

The job can be current. No experience validation. (Experience should be configurable though)

Enter Application form

- Bank Deposit is mandatory before submit of Application. [Removed with Consent of Miss Saima]
- Covering letter from Host/serving University/ institution is mandatory to upload.
- There will be a mandatory field in the application form to add HEC attestation stamp number. [Mandatory only in case of new applicant who is not an HEC Scholar]
- Copy of attested Equivalence Certificate from HEC in case of foreign PhD degree along with copy of PhD degree is a mandatory upload.
- In the application form, it should be asked if the applicant have availed any HEC scholarship.
- Attested valid Copy of CNIC is a mandatory upload
- Photograph is a mandatory upload.
Ph.D. Degree (Completed) obtained within the last 05 years (from today) from a reputed “Foreign” (Not Pakistan) university with at least one “RESEARCH” type publication (any publication, no check) (in selected discipline level 0).

Cumulative Impact Factor of minimum 5.00 or more for the entire research type publications record in selected discipline (level 0). This includes all national and international researches. It must be selected from the list of indexed journals. Journals entered by selecting “Other” in indexing agency will not be entertained.

At least two research type publications in “international”, in the indexing agency “ISI” and in the past five years (from today) in the selected level 0 discipline. User must select it from the list in the publication tab. The list in the publication tab will be populated based on the date of publication. And upon selection of an item the impact factor will be auto populated.

Ph.D. Degree (Completed) from Pakistani university and selected any subject except “Languages & Literature” in level 1 in the guideline page.

Category 3 is updated, please see the next page.

1. International teaching (Employment -> Academic “NOT PAKISTAN” “Experience type = Teaching”) OR research as trainer (Employment -> “Academic” “NOT PAKISTAN” “Experience type = Researcher”) OR fellowship (Employment -> “Academic” “NOT PAKISTAN” “Experience type = Fellowship” experience at post-doc level)

2. All of the above experience for at least six months

3. Post Doc experience in last 5 years

4. Three “RESEARCH” publications in the selected discipline level 0 in the last five years

5. Three Publications in last 5 years in “Z” category OR “Y” category OR “X” category in JCR recognized journals OR “international” journals with impact factor non empty.

If there are 3 or more than 3 International publications with non empty impact factor in last 5 years that would also suffice the condition. If the sum of X or Y category publications and International indexed publications is more than 3 then it would also suffice the condition.

1. At least 3 Research Type publications in last 5 years in the discipline level 0 selected in the guideline page.

2. At least two (02) Research Type publications in last 5 years in the discipline level 0 selected in the guideline page of the ‘X’ category in last five years.

3. At most one (01) Research Type publications in last 5 years in the discipline level 0 selected in the guideline page of the ‘Y’ category in last five years.

If there are more than 2 Y category research type publications in last 5 years, then that would suffice the condition.

If there are 3 or more than 3 International publications with non empty impact factor that would also suffice the condition.

If the sum of X or Y category publications or International indexed publications is more 3 or more than 3, then it would also suffice the condition.

1. Three “Research” type publications in “international”.

2. At least 3 research type publications with indexing agency Social Sciences Citation Index (SSCI), Social SciSearch, Arts & Humanities Citation Index (A&HCI) and Arts & Humanities Search.
Ph.D. Degree (Completed) from Pakistani university and selected “Languages & Literature” in level 1 in the guideline page

PhD completion Date – today < 5 years

Option a

Check 1

1. At least 1 Research type publication in the discipline (level 0) of the subject selected in the guideline.

Failed

Option B

Check 1

1. At least 3 Research type publication in the discipline (level 0) of the subject selected in the guideline.

2. The research publication should be “X” or “Y” or “Z” in case of Local or international, precedence and equivalence rule apply.

PhD completion Date – today => 5 years

Updated Category 3 As per discussion with Ms. Saima Naurin and DG IT. Dated (8th April, 2016). This updating is because of the unavailability of historical data of HEC quality criteria for University/departments. On logical grounds, the application will be submitted with least eligibility check. Business user can reject it manually in the process.
<table>
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<th>ASA eligibility Criteria</th>
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HEC – IT

1. Ms. Saima Naurin (Project Director, HRD)

2. Mr. Anwar Amjad (Director General, IT)

3. Mr. Javed Memon (Director, IT)

4. Ms. Aneela Naseem (Deputy Director, IT)

5. Mr. Syed Jamil Shah (Assistant Director, IT)