



HIGHER EDUCATION COMMISSION

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No. Consultant/QA/HEC/Gen/2016/190

Date: December 28, 2016

Muhammad Ismail

Consultant (Quality Assurance Division)

Subject: NOC prior to launching New MS/MPhil/PhD / Equivalent Programs at Universities/DAIs.

Respected VC/Rector/President,

“Assalam-o-Alaikum”

Further to HEC letter No. Consultant /QA/HEC/NOC/Gen/2016/239 dated May 13, 2016 (Copy attached).

2. In response to the HEC's above referred and earlier letters on the subject, the universities, apply for the issuance of the No Objection Certificates for those programs which have been initiated after November 07, 2013 or are being planned to be launched. It has been, however, noticed that no sooner the cases are dispatched to HEC, the universities start pursuing / chasing the relevant staff for issuing NOC. In the wake of increasing number of universities, departments and programs, the number of applications is increasing day by day and it is not possible to evaluate cases immediately on their receipt and therefore the received request are placed in a queue.

3. Besides, in spite of very clear description of requirements of documents for providing the information regarding the issuance of NOC to launch the new graduate programs, some universities forward the cases to HEC with deficient information. Such a situation results in unnecessary / avoidable correspondence, overtaxing the human resource, wastage of precious time and delay in finalizing the cases.

4. Above said in view, the HEC competent authority has decided the following:-

- a. Universities desirous of applying for NOC for launching graduate (MS/MPhil/PhD) programs in Fall semester should send the request by March 31st.
- b. Universities requesting NOC to launch a graduate program in Spring semester should forward the request by September 30th.
- c. All requests for the NOCs should accompany the attach checklist duly signed by the Head of the relevant department assuring that all the required documents are attached with the application.

5. This issues with the approval of the Competent Authority.

With kind regards,

Muhammad Ismail
(Muhammad Ismail)

The Vice-Chancellor Rector/President

All Public/ Private Sector Universities

Copy for Information:

1. The Chairman, HEC Islamabad.
2. The Executive Director, HEC Islamabad.
3. The Director General (A&A), HEC, Islamabad.
4. The Director General (Academics), HEC, Islamabad.
5. The Director General (A&C), HEC, Islamabad.
6. The Director General (QAA), HEC, Islamabad.
7. Office Copy