

CSC Online Application Documents

-For HEC Shortlisted Applicants

- a) Copy of Passport Home Page: Applicant shall submit a clear scanned copy of his/her ordinary passport with validity later than March 1, 2021. If the validity of the current passport does not meet the requirement, please apply for a new passport before submitting the application.
- b) Notarized highest diploma: Prospective diploma winners must submit official proof of student status by their current school. Documents in languages other than Chinese or English must be attached with notarized Chinese or English translations.
- c) Academic transcripts: Transcripts in languages other than Chinese or English must be attached with notarized Chinese or English translations.
- d) A Study Plan or Research Proposal in Chinese or English.
- e) Two letters of recommendation in Chinese or English from professors or associate professors.
- f) Applicants for music studies are requested to submit their own works. Applicants for fine arts programs must submit their own works which include two sketches, two color paintings and two other works.
- g) Applicants under the age of 18 should submit the valid documents of their legal guardians in China.
- h) Applicants planning to stay in China for more than 6 months must submit a photocopy of the Foreigner Physical Examination Form completed in English (the original copy should be kept by the applicant. The form designed by the Chinese quarantine authority can be downloaded from <http://www.csc.edu.cn/studyinchina> or www.campuschina.org. The physical examinations must cover all the items listed in the Foreigner Physical Examination Form. Incomplete records or those without the signature of the attending physician, the official stamp of the hospital or a sealed photograph of the applicants are invalid. Please select the appropriate time to take physical examination as the result is valid for only 6 months.
- i) Pre-admission Letter or Admission Letter.
- j) Language qualification certificate. e.g., HSK certificates, IELTS or TOFEL report.

Reminder: All uploaded supporting documents must be clear, authentic and valid. Applicants are recommended to use professional device to scan the relevant documents. Applicants shall bear the consequences caused by unclear or unidentifiable uploaded materials.