

**DEED OF AGREEMENT**  
**FOR UNDERTAKING A COURSE OF STUDIES ABROAD UNDER THE**  
**“POST DOCTORAL FELLOWSHIP PROGRAM”**

This agreement is made, on the ..... Day of.....2014, between

(1) Dr..... Son/daughter of  
..... hereinafter called the scholar, and

(2) The Chairman Higher Education Commission Pakistan through the authorized officer in the Higher Education Commission, Islamabad hereinafter called the Government.

WHERE AS Dr..... has been selected by the Higher Education Commission Pakistan for award of Post Doctoral Fellowship Program 2014 in the field of..... and the scholar has agreed to accept the same on the terms and conditions governing this scholarship award.

Now this deed witness as under:

- I This scholarship award shall be initially valid for 9 months extendable up to the maximum of 12 months, subject to satisfactory academic performance of the scholar.
- II The payment of allowance admissible under the scholarship scheme shall be subject to the complete adherence to all rules and regulations governing the scholarship programme, as well as satisfactory performance in the authorized studies.
- III The scholar shall not change the specified course of studies nor register himself/herself for any other course programme without prior approval of the Higher Education Commission.
- IV The scholar shall not extend the specified period of studies abroad without prior approval of the Higher Education Commission.
- V The scholar shall not undertake employment whether paid or otherwise without approval of the HEC during his/her course of studies abroad.
- VI The scholar shall refrain from engaging himself/herself in any political, commercial or any other activity incompatible with his/her programme of studies abroad.
- VII In case the scholar fails to qualify the course for which he/she was awarded Post Doctoral Fellowship, the HEC reserves the right to recover entire expenditure including travel cost from the scholar/ Guarantor.

- VIII The scholar shall return to Pakistan immediately after the completion of the approval course for which he/she was sent abroad, and shall serve in Pakistan/his parent department for period of five years as may be prescribed.
- IX The scholar shall contact Higher Education Commission immediately after his/her return to Pakistan and inform about date of joining his/her current employment/ posting.
- X The scholar shall not incur any debts during his/her stay abroad and will clear all outstanding bills before leaving the country of study/training/research.
- XI. The scholar shall regularly submit the quarterly / six monthly progress reports on his/her assigned Program through the academic supervisor abroad to the Higher Education Commission and a final comprehensive report immediately on completion of the study/training/research.
- XII. The scholar will be liable to disciplinary action as follows:
- a) If he/she fails to avail of the award without any cogent reason acceptable to HEC/Government of Pakistan, he/she will be debarred from further study/training/research abroad under any Scholarship Program. If any financial loss is sustained as a result of his/her failing thus to avail the award, he/she will be held responsible therefore and liable to make good the same, apart from being liable to any penalty to be imposed by the Commission in this behalf.
  - b) If he/she fails to comply with the instructions/orders of HEC for proceeding abroad without any cogent reason acceptable to HEC, he/she will be liable to reimburse the Commission, on demand, the amount of passage money spent either by the country to be visited or HEC or both, in connection with his/her scheduled visit abroad.
  - c) If he/she fails to obey or act in accordance with HEC's order directing him/her to return to Pakistan, he/she will be liable to action under the acts/rules in force in Pakistan impounding or confiscating passports.
  - d) If he/she violates any condition laid down in the Bond for studies/training abroad under the Scholarships Program, he/she will be liable to pay the penalty as prescribed therein.
- i) The scholar is liable to disqualification from foreign training or such other disciplinary action as HEC may consider appropriate, if:
- i) he / she violates any of the foregoing conditions, or
  - ii) he / she is found to have made any misstatement therein before.

AND THE SCHOLAR FURTHER COVENANTS, that in case of breach of any of the above terms and conditions as well as the rules/terms and conditions those governing scholarship award and/or his/her failure to return to and serve in Pakistan as directed by HEC for the specified period, the scholar shall be bound to pay the Government a penalty as prescribed by the Higher Education Commission besides compensate the HEC by making a refund of the total amount of expenditure including the travel cost incurred on him/her in Pakistan Rupees and in foreign currency or its equivalent in Pakistan rupees at the official rate of exchange prevalent on the date of the breach of the above agreement. The amount of penalty and the compensation as prescribed and assessed by the Higher Education Commission shall be final and conclusive.

IN WITNESS WHEREOF, the parties aforementioned have signed this deed in token acceptance thereof.

Dealing officer of HEC

SCHOLAR

Signature.....

Signature.....

Stamp.....

Name .....

Designation .....

University.....

NIC No:.....

Present Address:.....

.....

.....

Phone No:.....

E-mail.....

WITNESS NO.1

WITNESS NO. 2

Signature.....

Signature: .....

Name: .....

Name: .....

Designation.....

Designation.....

(Official Seal)

(Official Seal)

Address: .....

Address: .....

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<sup>1</sup> Note: Please type on one side of Non-Judicial Paper (stamp paper Rs.50 or above and get each page be notarized by the notary public)

**UNDERTAKING BY THE SCHOLARS UNDER POST DOCTORAL  
FELLOWSHIP PROGRAM**

I,.....Son/daughter of .....  
Holder of Government of Pakistan Higher Education Commission Post Doctoral  
Fellowship 2013 in the field of .....

Do hereby undertake that:

1. I have not applied for any other foreign training and shall not undertake any fellowship during the course of HEC Post Doctoral Fellowship for training
2. I shall make myself available to proceed for the training as and when required by and directed by the HEC.
3. I shall conduct myself all times in a manner compatible with status as the Pakistani fellowship holder.
4. I shall submit such periodical reports as may be required by the training/awarding authority during the period of training and shall submit to authority a final report on the prescribed format immediately on completion of training/return to Pakistan.
5. I shall devote myself full time to the training programme as directed by the supervising agency of the country of training.
6. I shall not hesitate to do any practical work or manual labour which I may be required to do as part my training.
7. I shall not undertake any correspondence with the foreign authorities except on routine matter.
8. I shall refrain from engaging in any political, commercial or any other activity incompatible with my work programme.
9. I shall not incur any debts during this training period and shall clear all outstanding bills before leaving the country of training.
10. I shall not seek domicile in the foreign country and shall return to Pakistan immediately after training.
11. I shall serve the Government of Pakistan/HEC for at least five years after completion of training abroad.

**DISCIPLINARY ACTION:**

I understand that will be liable to the following disciplinary action:

- a) If I fail to avail a training award, I will be debarred by the Government for training under other training programme unless I give an explanation satisfactory to the HEC for my failure to avail the training facility.

- b) In case of disobedience of any Government/HEC order, directing me to return to Pakistan, action will be taken under the Passport Act 1920 for impounding of confiscating the passport.
  
- c) If I fail to give or if I suppress any information which is required to be given under the Para (1-11) of the undertaking, I will be debarred from training for any future training abroad. In addition to this or alternatively any other disciplinary actions as prescribed by the competent authority, may also be taken against me. I will be liable to be recalled if I am already abroad on training course.

Attested by:

Class –I Magistrate

Stamp

Signature.....  
(Scholar)

Name.....

Present Address.....

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Permanent Address.....

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**BOND FOR SCHOLAR UNDER  
“POST-DOCTORAL FELLOWSHIP SCHEME”**

Know all mean by these present that

1) Dr.....son/daughter.....at present residing  
at.....

(here in after called the scholar) and

2) Mr./Ms.....son/daughter of .....at present residing  
at.....

(hereinafter called the surety)

are held and firmly bound up to the president of Pakistan (herein after called the President) through Higher Education Commission ,for all money, charges, costs and expense as may be determined by the President as having been incurred on or in respect of scholars training abroad which amount will not be questioned to be paid to the president , his successors in office or assignees for which payment well and truly to be made, we hereby bind ourselves, each of us, our and each of our heirs, executors and administrators jointly and severally.

Signed and delivered this on.....day of.....2014.

Signature .....  
(Scholar)

Full Name: .....

Address: .....

.....

Signature .....  
(Surety)

Full Name: .....

Address: .....

.....

**WHERE AS** on his/her request, the President has selected the scholar for post doctoral studies in the field of .....under “Post Doctoral Fellowship Program” of the Higher Education Commission. Now the condition of above written bond is that if the scholar shall successfully complete his studies in the approved field of study and shall return to Pakistan immediately after studies abroad and serve:

1. The parent employer for a minimum period of at least five years provided he/she is governed by the service/training rules of his/her department in connection with leave etc.

2. The Government of Pakistan or any other organization within Pakistan, as may be directed by the Government for a minimum period of five years and shall not seek employment outside Pakistan without the prior approval of the Government through Higher Education Commission when the above written bond shall be void and have no effect, otherwise it shall remain in full force and virtue.

Signed jointly by each of us this on.....day of.....2014 in the presence of following witnesses.

Signature.....  
 (Surety)  
 Name.....  
 N.I.C.No.....  
 Postal Address.....  
 .....  
 .....  
 Permanent Address.....  
 .....  
 .....

Signature.....  
 (Scholar)  
 Name.....  
 N.I.C.No.....  
 Postal Address.....  
 .....  
 .....  
 Permanent Address.....  
 .....  
 .....

WITNESS

1. Name.....  
 N.I.C.No.....  
 Postal Address.....  
 .....  
 .....  
 Permanent Address:.....  
 .....  
 .....

2. Name.....  
 N.I.C.No.....  
 Postal Address.....  
 .....  
 .....  
 Permanent Address: .....  
 .....  
 .....

STAMP of Magistrate

Attested by Class-I Magistrate  
 Signature.....  
 Name.....  
 Address.....  
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