

User Manual and FAQs

Registration

Create an Account on Pak Afghan Scholarship Portal by visiting pakafghan.hec.gov.pk

1. Register an account with your Tazkira Number
2. Tazkira should be in alpha numeric format of 13 digits e.g. D952365472589
3. Password should be alpha numeric and at least 8 characters e.g. pakaghan12
4. Primary email should be a valid email that you're using as it will be used to reach out to you in subsequent stages.



Create an account

Tazkira *

e.g. Tazkira(e.g. D911137100001)

Password *

Confirm Password *

Password must be alphanumeric and atleast 8 characters

Primary Email *

e.g. username@provider.com



Login

Login your account with your credentials.

1. Enter the Tazkira Number with which you have registered
2. Enter the password that you have entered on registration page



BEST VIEWED ON



Sign In

Tazkira

e.g. Tazkira(e.g. D911137100001)

Password

[Forgot Password?](#)

Don't have an account yet, [Register](#)

1. If you are getting Service Maintenance Page

This happens when we are doing some deployment, normally we place a maintenance page; but if you are already logged in you may experience an error. Deployment takes around 1 hour and is done in non-working hours. If you are continuously getting the maintenance page message for an hour, please clear your browser cache or change your browser.

2. If you are getting error 500 or unauthorized access error message

Please use the link eportal.hec.gov.pk. The extra part after .pk/... is creating the issue for you. If the issue persists, please clear your browser cache or change your browser.

Forgot Password

If you lost your password click on forgot password and enter your CNIC or Email. Code will be sent you on email by using that code you will reset your password.

1. If you have forgotten the password or don't have access to your primary email on which the verification code is being sent

Please send us an email at pakafghan@hec.gov.pk with your Tazkira Number and we will reset your email.



Recover your account

Please use your User ID or Primary Email

Tazkira Email

Enter your CNIC or Email

ammarjanjua@live.com

Resend code

e.g. abc@xyz.com

Email Verification Code *

Check your email and enter code here

72439

Verify Email

Code verified successfully

Enter new password here

Password *

Confirm Password *

Password must be alphanumeric and atleast 8 characters

Submit

Cancel

Afghan Students Scholarship Program

- Accessing the Application Form

✓ You have been registered successfully. Please check your email for further information.



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Sign In

Tazkira

e.g. Tazkira(e.g. D911137100001)

Password

[Forgot Password?](#)

Don't have an account yet, [Register](#)

After registering on Pak Afghan portal, enter your Tazkira Number and Password and click Sign In to access the Application Form

• **Application Form**



Application Form

Personal Details

No files currently uploaded

[Browse Profile Picture](#)

Click to open picture box and select your desired picture. After selecting your desired picture and clicking OK on the picture box, Upload button will be displayed. Click upload button to upload your picture

First Name: *

Enter your first name

Last Name: *

Enter your last name

Family Name: *

Enter your family name

Choose Your Gender: *

Select your gender

Date Of Birth: *

Enter your Date of Birth

Applicant Tazkira#:

Will be read only

Passport#(if any):

Enter your passport no.

Ethnicity: *

Select your Ethnicity

Personal Mobile#: *

Enter your personal mobile number

Father Name: *

Enter your father name

Father Tazkira#: *

Enter your current address

e.g. Tazkira(e.g. D911137100001)

Father Passport#(if any):

Enter passport number of your father if it exists

Current Address: *

Enter your current address

Permanent Address: *

Enter your permanent address

City: *

Enter your City

Scholarship Applied For

Select the scholarship you want to apply for

Scholarship Applied For: *

Test for Under Graduate Test for Masters/Mphil. Test for PHD

Select Yes or No

Select your desired test center

Preferrable Test Centre: *

Any Other Sibling Aailed Scholarship: *

Choose Subjects

Select you subjects priority wise

Subject Priority* 1

Subject Priority* 2

Subject Priority* 3

Education Details will be displayed according to the selected scholarship

Education Details

Education Level	Education Board	City	Degree Name	Passing Year	Total Marks	Obtained Marks	Obtained Percentage
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Click the checkbox for Undertaking

I solemnly verify that the particulars stated above are correct to the best of my knowledge and belief. In the case of any discrepancy identified by HEC at any stage, the scholarship shall be immediately terminated.

[Submit](#)

[Cancel](#)

Scholarship Applied For: Test for Undergraduate

- Fill in your complete education details
- Click Undertaking checkbox
- Click Submit to Submit your application

Education Details

Education Level	Education Board	City	Degree Name	Passing Year	Total Marks	Obtained Marks	Obtained Percentage
Intermediate/Shahadatnama/O-A Levels (12 year Education)							

I solemnly verify that the particulars stated above are correct to the best of my knowledge and belief. In the case of any discrepancy identified by HEC at any stage, the scholarship shall be immediately terminated.

Scholarship Applied For: Test for Masters/MPhil.

- Fill in your complete education details
- Click Undertaking checkbox
- Click Submit to Submit your application

Education Details

Education Level	Education Board	City	Degree Name	Passing Year	Total Marks	Obtained Marks	Obtained Percentage
Intermediate/Shahadatnama/O-A Levels (12 year Education)							
Bachelors Degree (14/15/16 Years Of Education)							

I solemnly verify that the particulars stated above are correct to the best of my knowledge and belief. In the case of any discrepancy identified by HEC at any stage, the scholarship shall be immediately terminated.

Scholarship Applied For: Test for PhD

- Fill in your complete education details
- Click Undertaking checkbox
- Click Submit to Submit your application

Education Details

Education Level	Education Board	City	Degree Name	Passing Year	Total Marks	Obtained Marks	Obtained Percentage
Intermediate/Shahadatnama/O-A Levels (12 year Education)							
Bachelors Degree (14/15/16 Years Of Education)							
Masters/Mphil. Degree (18 Years Of Education)							

I solemnly verify that the particulars stated above are correct to the best of my knowledge and belief. In the case of any discrepancy identified by HEC at any stage, the scholarship shall be immediately terminated.

Submit	Cancel
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General FAQs:

1. Modus Operandi for Raising a query

- a. All of the queries sent to the support email address should be properly addressed with a subject in the email.
- b. Please share your Tazkira Number and screenshot of the error in your email.
- c. Please use 1 email thread for correspondence
- d. We will get back to you in 24 hours' time, if not than please send us a reminder over the same thread.
- e. Please don't reply on computer generated emails.

2. If you are getting Service Maintenance Page

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4. If you have forgotten the password or don't have access to your primary email on which the verification code is being sent

Please send us an email at pakafghan@hec.gov.pk with Tazkira Number and we will reset your email.

5. I am getting an error "The maximum age criteria does not meet" What should I do?

Please read the eligibility criteria on the HEC website.

6. How do I submit my application?

Submit button at the end of the application form. Please make sure that you hit this button otherwise your application will not be considered.