

**HEC BEST UNIVERSITY TEACHER AWARD
FOR THE YEAR 2019-20**

BASIC ELIGIBILITY REQUIREMENTS

SN	Check List (Please check all the boxes)	Response (Yes/No)		Attach evidence (s) (with title)
1.	Is the candidate a full-time permanent faculty member, on TTS, BPS, or long-term contract, at a recognized public or private sector university or DAI?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	<i>For example: Employment Letter</i>
2.	Has the candidate completed three years of consecutive /active service as a permanent faculty at the nominating university or DAI?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	<i>For example: Letter from VC/Registrar/Director QEC</i>
3.	Is the candidate less than 60 years of age?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	<i>Copy of CNIC</i>
4.	Was the candidate physically present at the university in the previous three years?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	<i>For example: Letter (s) from VC/Registrar/Director QEC</i>
5.	Did the candidate attend every class during the calendar year?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
6.	In case the candidate missed a class, was it on account of ill health or medical emergency (documentary evidence to be provided), and was the absence compensated by a make-up class?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
7.	Did the candidate avail long-term leave (i.e., exceeding 3 weeks during the year of evaluation)?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	<i>For example: Leave Orders</i>
8.	Were there any disciplinary proceedings against the candidate during the previous three (03) years?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	<i>For example: Letter (s) from VC/Registrar/Director QEC</i>
9.	Were any adverse remark recorded in the ACRs of the candidate during the previous three (03) years?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
10.	Did the candidate receive the national best university teacher award (BUTA) in the last five years?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
11.	Did the candidate hold an administrative position at the university (e.g., VC, Registrar, COE, Treasurer, Director (QEC) during the past three years?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	

Name of the Teacher:

Department:

University: