

**HEC BEST UNIVERSITY TEACHER AWARD
FOR THE YEAR 2019-20**

TERMS AND CONDITIONS OF HEC BUTA

1. The HEC Best University Teacher Award consists of a cash prize of Rs. 1,000,000 (Rupees ten Lac only) along with a certificate of merit.
2. Each university's best teacher awards will consist of a certificate of merit, plus, if a university Syndicate so decides, a cash award of up to Rs. 200,000.
3. Only those who have won the competition for the university-level best teacher award are eligible to compete for the national BUTA award.
4. The following are the eligibility requirements for university-level best teacher awards as well as the national BUTA award:
 - i. They are full-time permanent faculty members, including those on TTS, BPS, or long-term contract, at any public or private sector university or DAI recognized by the HEC.
 - ii. They have completed a minimum of three years of consecutive /active service as a permanent faculty of the nominating university or DAI prior to the date of the award.
 - iii. They are less than 60 years of age.
 - iv. They should have been physically present at the nominating university in the previous three years.
 - v. They did not miss any class during the calendar year. An exemption may be provided in cases of ill health or medical emergency, on the production of documentary evidence, and if the absence was compensated by the organization of make-up classes in consultation with the students. QEC is responsible for validating this information.
 - vi. They did not avail long-term leave (i.e., exceeding 3 weeks during the year of evaluation).
 - vii. There were no disciplinary proceedings against them, e.g., on charges of plagiarism.
 - viii. There are no adverse remarks in their ACRs during the previous three (03) years.
 - ix. They did not receive the national best university teacher award in the last five years. A teacher who has already received BUTA may apply after a lapse of five years.
 - x. They did not serve as Vice-Chancellors or on other key administrative positions in the university in the past three years.
5. The Selection Committee will certify that all eligibility criteria have been met, and send the certificate, duly signed by all members, to HEC.
6. The Selection Committee of the University/DAI will select a winner and two runners up for the university-level award process.

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7. HEC will only entertain nominations received according to the prescribed channel and procedure. HEC's decision will be based solely on the documentary record, plus the recommendation of the university selection committee.
8. Winners of the national Best University Teacher Award will not be allowed to compete for the award for a period of five years. Also, if they reapply after a lapse of five years or more, they will have to provide their syllabuses and supporting documents for the entire intervening period since their receipt of the award. The EC would have the right to examine the entire dossier in order to judge their eligibility for the subsequent awards.
9. Winners of university-level best teachers awards will be allowed to compete in future university-level competitions, and therefore indirectly in the national BUTA competition, but will not be eligible for another cash prize from the university.
10. Members of the Evaluation Committee will not be eligible for the award for a period of ten years
11. The university will set up a mechanism to address grievances if any.
12. The university/DAI is responsible to ensure the transparency of the process.
13. HEC has the right to not make an award in a particular year.
14. The decision of the HEC will be final.
15. Anyone who provides false or misleading evidence will be barred from the competition for life. An award granted on the basis of false and misleading evidence will be withdrawn.