Approved Content Weightages for Pakistan Infrastructure Development Company LTD.
Ministry of Housing & Works
Government of Pakistan

S. No.	Title	Criteria and Subject Division	Subject % Weight MCQ's
01-	GM (Engineering) Civil (South)	**As per the advertisement**	**100 MCQs**
		Verbal Reasoning	20
		Analytical Reasoning	10
		Construction Management and Project Management	15
		Civil Engineering Drawings (Architecture, Structure, Plumbing, HVAC, Electrical, Surveying, Etc.)	10
		Structures	10
		Geotechnical	10
		Transportation	10
		Public Heath Engineering Including EIA	05
		Water Resources, Hydraulic and Irrigation	05
		Leadership & Strategic Management	05
02-	Manager (Admin. & HR)	**As per the advertisement**	**100 MCQs**
		Verbal Reasoning	20
		Analytical Reasoning	10
		HR Management (Recruitment, Performance, Policies)	15
		Administrative Management (Logistics, Transport, Security, Utilities)	10
		Secretariat Instruction, Office Procedure, Rules of Business, Revised Leave Rules & SOEs Act 2023	10
		Labour Laws	10
		Office Management & Procedures (Records, Correspondence)	10
		Organizational Behavior & Supervision	10
		General Knowledge	05
03-	Manager (Finance)	**As per the advertisement**	**100 MCQs**
		Verbal Reasoning	20
		Analytical Reasoning	10
		Financial Management	15
		Cost and Management Accounting	10
		Core Accounting (Journal, Ledger, Trial Balance, Bank Reconciliation)	10
		Financial Statements & Reporting	15
		Budgeting & Forecasting (incl. Public Financial Management)	10
		Corporate Finance & Taxation	05
		Audit & Internal Controls	05
04-	Manager Internal Auditor	**As per the advertisement**	**100 MCQs**
		Verbal Reasoning	20
		Analytical Reasoning	10
		Internal Audit Function (Planning, Execution, Reporting, Follow-up, Working Papers)	15
		Internal Controls	10
		Audit Plans and Financial Statements	15
		Risk Management	10
		Compliance with Rules & Policies (PPRA, SOEs Act 2023, Financial Rules)	10
		External Audit	10

05-	**Manager Contract Procurement**	**As per the advertisement**	**100 MCQs**
		Verbal Reasoning	20
		Analytical Reasoning	10
		Construction Management and Project Management	15
		Civil Engineering Drawings (Architecture, Structure, Plumbing, HVAC, Electrical, Surveying, etc.)	15
		Structures	10
		Geotechnical	10
		Transportation	10
		Public Heath Engineering Including EIA	05
		Water Resources, Hydraulic and Irrigation	05
06-	**Manager Project Monitoring**	**As per the advertisement**	**100 MCQs**
		Verbal Reasoning	20
		Analytical Reasoning	10
		Construction Management And Project Management	15
		Civil Engineering Drawings (Architecture, Structure, Plumbing, HVAC, Electrical, Surveying, Etc.)	15
		Structures	10
		Geotechnical	10
		Transportation	10
		Public Heath Engineering Including EIA	05
		Water Resources, Hydraulic And Irrigation	05
07-	**Manager MEP**	**As per the advertisement**	**100 MCQs**
		Verbal Reasoning	20
		Analytical Reasoning	10
		MEP and Relevant Drawings (Architecture, Structure, Plumbing, HVAC, Electrical, Surveying, etc.)	15
		HVAC / Mechanical Systems – Basic and Applied Knowledge	15
		Electrical Systems – Basic and Applied Knowledge	15
		Plumbing Systems Including EIA – Basic and Applied Knowledge	15
		Project Management	10
08-	**Assistant Manager Legal**	**As per the advertisement**	**100 MCQs**
		Verbal Reasoning	20
		Analytical Reasoning	10
		Contract Act	15
		Companies Act 2017 (Standard Requirements of SECP for Companies)	15
		State-Owned Enterprises (Governance & Operations) Act 2023	10
		Arbitration Act & Dispute Resolution Mechanism	10
		General Law Practice / Legal Proceedings (CPC, Limitation Act)	10
		Legal Drafting (Notices, Show-Cause Notices, Opinions)	05
		Research Methodology	05
09-	**Assistant Manager (IT)**	**As per the advertisement**	**100 MCQs**
		Verbal Reasoning	20
		Analytical Reasoning	10
		Computer Science Fundamentals	10
		Networking & Systems Administration	10
		Database Management Systems	10
		Cybersecurity, Data Backup & Access Control	10
		Website, Digital Content & Social Media Management	10
		IT Support, Hardware Troubleshooting, MS Office & General IT Applications	10
		Software Development & Programming Concepts (Basic)	10

10-	**Assistant Manager (Admin & HR)**	**As per the advertisement**	**100 MCQs**
		Verbal Reasoning	20
		Analytical Reasoning	10
		HR Management (Recruitment, Performance, Policies)	15
		Secretariat Instruction, Office Procedure, Rules of Business, Revised Leave Rules & SOEs Act 2023	10
		Service Rules, Govt. Rules & SOEs Act 2023	10
		Labour Laws	10
		Record Keeping/Filing	10
		Organizational Behavior	10
		General Knowledge	05
11-	**Assistant Manager Architecture**	**As per the advertisement**	**100 MCQs**
		Verbal Reasoning	20
		Analytical Reasoning	10
		Drawings (Architecture, Structure, Plumbing, HVAC, Electrical, Surveying, Etc.)	20
		Architecture Design – Basic and Applied Knowledge	20
		Project Management	10
		Structural Systems – Basic and Applied Knowledge	05
		HVAC / Mechanical Systems – Basic and Applied Knowledge	05
		Electrical Systems – Basic and Applied Knowledge	05
		Infrastructure and Plumbing Systems Including EIA – Basic and Applied Knowledge	05
12-	**Assistant Manager Contract Procurement**	**As per the advertisement**	**100 MCQs**
		Verbal Reasoning	20
		Analytical Reasoning	10
		Construction Management and Project Management	15
		Civil Engineering Drawings (Architecture, Structure, Plumbing, HVAC, Electrical, Surveying, etc.)	15
		Structures	10
		Geotechnical	10
		Transportation	10
		Public Heath Engineering Including EIA	05
		Water Resources, Hydraulic and Irrigation	05
13-	**Assistant Manager Project Monitoring**	**As per the advertisement**	**100 MCQs**
		Verbal Reasoning	20
		Analytical Reasoning	10
		Construction Management and Project management	15
		Civil Engineering Drawings (Architecture, Structure, Plumbing, HVAC, Electrical, Surveying, etc.)	15
		Structures	10
		Geotechnical	10
		Transportation	10
		Public Heath Engineering Including EIA	05
		Water Resources, Hydraulic and Irrigation	05
14-	**Assistant Manager Technical Execution**	**As per the advertisement**	**100 MCQs**
		Verbal Reasoning	20
		Analytical Reasoning	10
		Construction Management and Project Management	15
		Civil Engineering Drawings (Architecture, Structure, Plumbing, HVAC, Electrical, Surveying, etc.)	15
		Structures	10
		Geotechnical	10
		Transportation	10
		Public Heath Engineering including EIA	05
		Water Resources, Hydraulic and Irrigation	05

15-	**Assistant Manager MEP**	**As per the advertisement**	**100 MCQs**
		Verbal Reasoning	20
		Analytical Reasoning	10
		MEP and Relevant Drawings (Architecture, Structure, Plumbing, HVAC, Electrical, Surveying, Etc.)	15
		HVAC / Mechanical Systems – Basic and Applied Knowledge	15
		Electrical Systems – Basic and Applied Knowledge	15
		Plumbing Systems Including EIA – Basic and Applied Knowledge	15
		Project Management	10
16-	**Assistant Manager Structure**	**As per the advertisement**	**100 MCQs**
		Verbal Reasoning	20
		Analytical Reasoning	10
		Civil Engineering Drawings (Architecture, Structure, Plumbing, HVAC, Electrical, Surveying, etc.)	20
		Structures	20
		Construction Management and Project Management	10
		Geotechnical	05
		Transportation	05
		Public Heath Engineering including EIA	05
		Water Resources, Hydraulic and Irrigation	05
17-	**Senior Account Officer**	**As per the advertisement**	**100 MCQs**
		Verbal Reasoning	20
		Analytical Reasoning	10
		Core Accounting (Journal, Ledger, Trial Balance, Bank Reconciliation)	15
		Financial Statements	15
		Taxation (Income Tax / Sales Tax)	10
		Cost and Management Accounting	15
		Audit Principles	10
		General Knowledge	05
18-	**Accounts Officer**	**As per the advertisement**	**100 MCQs**
		Verbal Reasoning	20
		Analytical Reasoning	10
		Core Accounting (Journal, Ledger, Trial Balance, Bank Reconciliation)	20
		Financial Statements	15
		Taxation (Income Tax / Sales Tax)	10
		Cost and Management Accounting	10
		Audit Principles	10
		General Knowledge	05
19-	**Finance Assistant**	**As per the advertisement**	**100 MCQs**
		Verbal Reasoning	20
		Analytical Reasoning	10
		Financial Statements	15
		Basic Accounting Principles and Concepts	10
		Core Accounting (Journal, Ledger, Trial Balance, Bank Reconciliation)	10
		Budget Monitoring & Expenditure Tracking	10
		Financial Rules & Basic Audit Principles	05
		Basic IT & (Microsoft Word, Excel and Power Point)	10
		General Knowledge	10

20-	**EPADS Specialist**	**As per the advertisement**	**100 MCQs**
		Verbal Reasoning	20
		Analytical Reasoning	10
		EPADS (*E*-Pak Acquisition & Disposal System)	10
		Public Procurement Regulatory Authority	10
		E-Tendering and Procurement Management	10
		Electronic Data Analysis, Reporting and Performance Monitoring	10
		Procure-to-Pay (P2P) Lifecycle	10
		Inventory and Logistics	05
		E-Sourcing Tools	05
		Data Security and Privacy	05
		System Integration & Data Management	05
21-	**Quantity Surveyor / Estimator**	**As per the advertisement**	**100 MCQs**
		Verbal Reasoning	20
		Analytical Reasoning	10
		Civil Engineering Drawings (Architecture, Structure, Plumbing, HVAC, Electrical, Surveying, etc.)	15
		Construction Materials Testing	15
		Estimation Including Contractor/subcontractor quotations; Project Costs and Variations Against the Approved Budget	15
		Project Management (Specifications, and Tender Documents; Variations, Claims, and Extension-of-Time Submissions; Procurement, and Contract Negotiations)	15
		Construction Supervision Including Construction Safety	10
22-	**Sub-Engineer / Field Officer**	**As per the advertisement**	**100 MCQs**
		Verbal Reasoning	20
		Analytical Reasoning	10
		Civil Engineering Drawings (Architecture, Structure, Plumbing, HVAC, Electrical, Surveying, Etc.)	15
		Construction Supervision Including Construction Safety	15
		Construction Materials Testing	15
		Project Management (Specifications, and Tender Documents; Variations, Claims, and Extension-of-Time Submissions; Procurement, and Contract Negotiations)	15
		Estimation Including Contractor/Subcontractor Quotations; Project Costs and Variations Against the Approved Budget	10
23-	**Office Assistant**	**As per the advertisement**	**100 MCQs**
		English Grammar, Vocabulary & Comprehension-Basic Level	20
		IQ	10
		Quantitative- Basic Level	10
		Fundamentals of IT and (MS-Word, Excel, PowerPoint)	15
		Fundamentals of Management	10
		Record Keeping/Filing	10
		Administrative Procedures	10
		Business Communication	05
		General Knowledge (Pakistan Studies)	05
		Islamiyat/ Ethics	05

24-	**Document Controller**	**As per the advertisement**	**100 MCQs**
		English Grammar, Vocabulary & Comprehension- Basic Level	20
		IQ	10
		Quantitative- Basic Level	10
		Fundamentals of IT and (MS-Word, Excel, PowerPoint)	15
		Fundamentals of Management	10
		Record Keeping/Filing	10
		Administrative Procedures	10
		Business Communication	05
		General Knowledge (Pakistan Studies)	05
		Islamiyat/ Ethics	05
25-	**Personal Assistant**	**As per the advertisement**	**100 MCQs**
		English Grammar, Vocabulary & Comprehension- Basic Level	20
		IQ	10
		Quantitative- Basic Level	10
		Fundamentals of IT and (MS-Word, Excel, PowerPoint)	15
		Business Communication and Letter Drafting	20
		General Knowledge	10
		Office Procedures/Rules	10
		Record Management	05
26-	**Receptionist**	**As per the advertisement**	**100 MCQs**
		English (Grammar, Vocabulary and Comprehension)	20
		Quantitative Reasoning	10
		IQ	10
		Fundamentals of IT and (MS-Word, Excel, PowerPoint)	20
		Basic Communications Skills	10
		Pakistan Studies	10
		General Knowledge	10
		Maintaining Meeting Calendar	05
		Mail Sorting	05
27-	**Transport Supervisor**	**As per the advertisement**	**100 MCQs**
		English (Grammar, Vocabulary and Comprehension)	20
		Quantitative Reasoning	10
		IQ	10
		General Knowledge	15
		Pakistan Studies	15
		Basic Computer	10
		Job Skills	20